



**Information &
Communications
Technology
COUNTY OF TULARE
AGENDA ITEM**

BOARD OF SUPERVISORS

KUYLER CROCKER
District One
PETE VANDER POEL
District Two
AMY SHUKLIAN
District Three
EDDIE VALERO
District Four
DENNIS TOWNSEND
District Five

AGENDA DATE: September 1, 2020

Public Hearing Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Scheduled Public Hearing w/Clerk	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Published Notice Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Advertised Published Notice	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Meet & Confer Required	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Electronic file(s) has been sent	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Budget Transfer (Aud 308) attached	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>
Personnel Resolution attached	Yes	<input type="checkbox"/>	N/A	<input checked="" type="checkbox"/>
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes	<input checked="" type="checkbox"/>	N/A	<input type="checkbox"/>

CONTACT PERSON: Marilyn Lucas PHONE: 559-622-7313

SUBJECT: Approve the implementation of Microsoft Office 365

REQUEST(S):

That the Board of Supervisors:

1. Approve the capital asset purchase of Microsoft Office 365 Licensing for a one-year term, in an amount not to exceed \$1,540,000.
2. Approve the capital asset purchase of ProofPoint Licensing, in an amount not to exceed \$162,000.
3. Approve the necessary budget adjustments per the attached AUD308. (4/5ths vote required)

SUMMARY:

Currently the County of Tulare purchases Microsoft Office licensing on an individual basis. This software is installed on individual machines within the County, on the County network, and the software version varies depending on the current version available at the time of purchase.

Microsoft Office 365 is a cloud-based subscription service that offers up-to-date applications; Word, Excel, PowerPoint, Outlook, Etc. The subscription model allows for the ability to stay current on the software platform version which eliminates the issues the County currently experiences collaborating with older or incompatible versions of Microsoft software. There are many more productivity and administrative features that are available within the suite of products.

SUBJECT: Approve the implementation of Office 365

DATE: September 1, 2020

The use of Proofpoint will allow the County of Tulare to enhance its ability to secure, maintain and provide electronic discovery capabilities for County of Tulare's digital assets. With the surge of remote users, due to the COVID 19 pandemic, the purchase of Microsoft Office 365 will provide improved remote access for the employees that need to utilize Microsoft Office 365 Office applications and their County files. It will also allow for enhanced communication between County workers with the usage of other telework software applications and improve functionality across the County.

Your Board previously approved the CARES Act Funding plan on July 14, 2020, Resolution number 2020-0424, to expand and improve the capability of the County's technology infrastructure, networks, platforms, and employee devices to telework and enhance the ability to provide quality services to residents. These capital asset purchases will assist in meeting that need. This request is part of the larger County Wide Microsoft Office 365 Project and is contingent on the approval of the GroupWise Email Migration Services Project.

FISCAL IMPACT/FINANCING:

The cost of the capital asset(s) is in an amount not to exceed \$1,702,000 to be paid from account number 035-090-9919-8353. These capital asset purchases will utilize the CARES Act funding to expand and improve the capability of the County's technology infrastructure, networks, platforms, and employee devices to telework and enhance the ability to provide quality services to residents. There is no Net County Cost.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Organizational Performance Initiative to continuously improve organizational effectiveness. The migration to Microsoft Office 365 helps fulfill this initiative by integrating industry standard technology to provide better service delivery.

ADMINISTRATIVE SIGN-OFF:



Jay T. Jones
Information & Communications Technology, Deputy Director

cc: County Administrative Office

Attachment(s)
AUD308

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF APPROVE AN)
AGREEMENT WITH AUTOMON LLC) Resolution No. _____
) Agreement No. _____

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Approve the capital asset purchase of Microsoft Office 365 Licensing for a one-year term, in an amount not to exceed \$1,540,000.
2. Approve the capital asset purchase of ProofPoint Licensing, in an amount not to exceed \$162,000.
3. Approve the necessary budget adjustments per the attached AUD308. (4/5ths vote required)

